To
All Regional Directors
IGNOU Regional Centres

Sub: New Portal (link) for monitoring the collection of fees from the students for appearing in Practical Examinations & Conducting of Practical Examinations for online programmes of BCAOL/MCAOL/ CITOL for June 2023 TEE – reg

Sir/Madam,

SED is in receipt of an email from Director, COE regarding conducting of practical examinations for BCAOL/MCAOL/CITOL programmes for June 2023 TEE.

The modalities and guidelines framed by the Faculty of SOCIS for conducting TEPE for BCAOL, MCAOL, and CITOL in virtual mode have already been forwarded to all Regional Centres (copy enclosed).

The Practical component is conducted/evaluated at the Regional Centre level as per the Programme structure and Programme Guide.

From January 2023 admission cycle onwards, the University has implemented the Project Evaluation Fees and Practical Examination Fees for Programmes having Project and Practical component. Accordingly SED has notified its Notification Vide No. F.No.IG/SED/ Practicals/ Projects/2023/12295 dated 07.03.2023 (copy enclosed).

For successful implementation of the above an online link accessed at https://exam.ignou.ac.in/examprojectpractical/ has been developed by SED for submission of examination fee for appearing in Practical Examinations for June 2023 TEE.
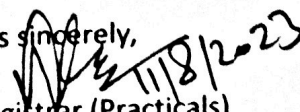
The students of January 2023 admission cycle have to submit the online fee for Practical Examination at Regional Centres and Examination Centers accordingly. The details of the fees are as under:

Prescribed Fee for student admitted before 2023 January	Practical fees from the January 2023 Admission cycle onwards
Rs.200/- per course (Practical/ Lab courses)	Practical Examination Fee: 1) Upto 4 credits Rs.300/- per course 2) Above 4 credits Rs.500/- per course

In view of the above, I am directed to request all the Regional Directors to inform all the Examination Centres to inform the students to pay the fees (mandatory) through the above link (portal) and allow only those who have paid the prescribed fee to attend Practical Examinations for June 2023 TEE for the above Programmes.

I am also directed to request you to please prepare a date sheet of TEPE for June 2023 TEE for the above programmes as per your suitability and uploaded it in your Regional Centre website and inform the concerned students under intimation to the Registrar, SED, IGNOU.

With regards,

Yours sincerely,

Assistant Registrar (Practicals)

ANNEXURE - A

Modalities for conducting the Term End Practical (TEP) Examinations virtually for MCAOL, BCAOL and CITOL of SOCIS:

The students eligible to appear for the practical examinations are those who qualify the criteria set by SED for appearing in Term End Examinations (TEE), June 2023 and have applied for appearing in Term End Practical Examinations. The following are the modalities to be adopted for conduct of **Term End Practical Examinations (TEPE), virtually:**

(i) The term end practical examinations will be conducted purely in virtual mode through web conferencing/ video conferencing mode, without inviting any student physically to the Examination Centre.

(ii) There is no necessity of asking the student to write code/program, however, their knowledge and skills, subject understanding may be evaluated through viva-voce only.

(iii) The practical courses which consist of more than one section (for example MCSL-216, MCSL-222, MCSL-223, MCSL-229 etc.), the student needs to appear in the section(s) in which s/he is not yet successful. Section-wise marks should be awarded as per programme guide of MCAOL.

(iv) The viva-voce examination should be conducted virtually under the supervision of the Exam Centre Superintendant as per existing norms of the University conducting TEP. The attendance and the award list should be filled by the respective examiners. The video conferencing meeting for the viva-voce for TEP examination should be hosted by the Exam Centre Superintendant.

(v) All the web-conferencing / video conferencing sessions need to be recorded for future reference (if any).

(vi) **Viva Voce Coverage:** Questions for the Viva-voce will be covering the syllabi of the practical course. The scope of the viva-voce questions should be around the current semester practical assignments.

(vii) **Time:** On an average, the viva-voce expert may conduct viva-voce of **(maximum) 20 students in 2 ½ hours duration.**

(viii) **Marks:** The TEP Examination for all the practical courses of SOCIS will be conducted virtually through the viva-voce only. Examiners will conduct the viva voce and award the marks based on the performance of the student in the viva-voce. There won't be any physical writing or execution of the program or code by the student. Passing criteria / Maximum marks etc., for each practical course will remain the same and there won't be any change.

(ix) Examiners for the conduct of TEP should be appointed from the existing panel of the examiners, and there is no change in procedures of appointing the external examiners.

(x) Examiners will forward the award lists, attendance sheets, bill forms etc., to the Exam Superintendant (duly signed, scanned and converted to PDF) through email. These will be further transmitted to the RC / SED as per the existing practice by the Examination Centre Superintendent. There is no change in this process.

(xi) The nodal RCs in consultation with the examiners and superintendants may decide the schedule of the TEP examination and follow them to complete all the processes at the earliest so as to declare the result at the earliest by the University as decided by the Competent Authority.

(xii) The viva-voce schedule should be communicated to Registrar, SED with a copy to Director (RSD) and Director (SOCIS).

(xiii) The Honorarium should be paid to all the concerned as per the University norms.

(xiv) Nodal RCs may have their own schedules as per their convenience. The TEP examinations may be started as early as possible and should be completed latest as suggested by Registrar (SED) for all the practical courses of MCAOL, BCAOL, and CITOL.

The list of courses for which Term End Practical Examinations are to be conducted is attached as Annexure-B.

ANNEXURE-B

Practical/Lab Courses for MCAOL

MCSL-216 DAA and Web Design Lab
MCSL-217 Software Engineering Lab
MCSL-222 OOAD and Web Technologies Lab
MCSL-223 Computer Networks and Data Mining Lab
MCSL-228 AI and Machine Learning Lab
MCSL-229 Cloud and Data Science Lab

Practical/Lab Courses for BCAOL

BCSL-013 Computer Basics and PC Software Lab
BCSL-021 C Language Programming Lab
BCSL-022 Assembly Language Programming Lab
BCSL-032 C++ Programming Lab
BCSL-033 Data and File Structures Lab
BCSL-034 DBMS Lab
MCSL-016 Internet Concepts and Web Design
BCSL-043 Java Programming Lab
BCSL-044 Statistical Techniques Lab
BCSL-045 Algorithm Design Lab
BCSL-056 Network Programming and Administration Lab
BCSL-057 Web Programming Lab
BCSL-058 Computer Oriented Numerical Techniques Lab
BCSL-063 Operating System Concepts and Networking Management Lab

Practical/Lab Course for CITOL Programme

CITL-001 Laboratory Course

Indira Gandhi National Open University
Maidan Garhi, New Delhi 110068
(Student Evaluation Division)

F.No.: IG/SED/Practicals & Projects/2023/12295

Dated: 7th March, 2023

NOTIFICATION

The Academic Council vide Item No.AC 79.24.1 in its 79th meeting held on 20th December 2022 approved the introduction of a new component of "Project Evaluation Fees" which is to be submitted by the students at the time of filling up the term-end examination form. As approved and communicated vide Notification bearing No. IG/P&D/Fee/2023/831 dated January 2, 2023, the slabs of the Project Evaluation Fees are as follows:

1. Upto 4 credit project work   : Rs.300/-
2. Above 4 credit project work   : Rs.500/-

The Academic Committee, vide the same Item, introduced a new component of "Practical Exam Fees" which is to be submitted by the students at the time of filling up the term-end examination form. The slabs of the Practical Examination Fees are as follow:

1. Upto 4 credit   : Rs.300/-
2. Above 4 credits   : Rs.500/-

The fees to be charged for evaluation of project work and practical exam will be applicable across all the academic programmes of the University having the project work and lab component respectively. The students will submit the copy of the online receipt of the practical exam fee paid at the time of appearing in the practical exams and in case of Project Report, the online receipt of the Project fee will be submitted along with the project report. This aspect will be informed to the students by the respective Regional Centres. The payment of above fees by the students will be applicable from **January 2023 admission cycle.**

The students are advised to keep securely the print-out of online fee receipt for the practical examinations. The same will be required to be submitted at the time of appearing in the practical examinations. In case of project report, the online fee receipt for the project evaluation fee will be required to be submitted along with the project reports.

This issues with the approval of the competent authority.

(Dr. V. B. Negi)

Registrar (SED)

DISTRIBUTION:

1. All Schools/Divisions/Centres/Unit/Institute
2. The Director, Computer Division- with a request kindly to arrange to upload the same on the University's website.
3. The Regional Director, All Regional Centres: With a request kindly to upload Notification on the regional websites of the University and also circulate the Notification to all Study Centres to inform the students enrolled under their jurisdiction. A copy of the Notification may also be placed on the Notice Board.
4. The Director, RSD.
5. The Regional Evaluation Centres.
6. The Head/CSRC
7. VCO for the information of the Vice-Chancellor
8. All PVCs.
9. All Officers/Sections of SED
10. Notice Board of SED.
11. Office copy.